



COUNTY OF LOUISA

MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Coordinator
Anderson Woolfolk, General Services Manager

CC: Christian Goodwin, County Administrator

DATE: September 25, 2025

RE: A Resolution to Approve and Award a Contract for Tree Services

I. Background:

a. Project Description

The County of Louisa is seeking qualified vendors to provide tree services.

b. Need

The County of Louisa invites qualified vendors to submit bids to establish a term contract to include, but are not limited to, the following services: felling trees, topping trees, limbing trees, climbing trees, brush cleanup, chipping limbs, stump grinding, etc.

c. Project Budget

Funds for such services provided are included in Parks, Recreation & Tourism Contractual Services 10071100 431600.

d. Request for Proposals

On August 11, 2025, the County issued a Request for Proposals inviting qualified firms to submit proposals for Tree Services.

e. The Selection Committee consisted of Sam Massie, Purchasing Coordinator; and Anderson Woolfolk, General Services Manager;.

II. Current Situation:

a. Proposals/Bids

Four (4) proposals were received by the closing date of August 28, 2025.

- Professional Golf Arborists, LLC dba ProArbor
- Spotswood Homes & Development, Inc. dba Spotswood Contracting & Tree Experts
- Straight Cuts Tree Service, LLC
- The Davey Tree Expert Company

b. Short Listed Firms

The selection committee reviewed and evaluated the proposals. Interviews with the following firms were conducted on September 23, 2025:

- Professional Golf Arborists, LLC dba ProArbor
- Spotswood Homes & Development, Inc. dba Spotswood Contracting & Tree Experts
- Straight Cuts Tree Service, LLC
- The Davey Tree Expert Company

c. Selected Firms

After careful consideration and negotiation, the selection committee determined that Spotswood Homes & Development, Inc. dba Spotswood Contracting & Tree Experts would be the most qualified firm to meet the needs of Louisa County.

d. Justification

Spotswood Homes & Development, Inc. dba Spotswood Contracting & Tree Experts has the most governmental experience with localities of our size. They have an arborist on staff, and are able to provide treatments as well as the traditional tree services. They have held the contract for the past three years without issue.

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract for tree services to Spotswood Homes & Development, Inc. dba Spotswood Contracting & Tree Experts.